



The Tennessee Open Meetings Act Passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open Meeting Notices can also be accessed at <https://apps.tn.gov/pmn/index.html>.

A detailed meeting agenda will be available online when finalized at <https://apps.tn.gov/pmn/index.html>. A copy may also be requested by calling the board office at (800) 778-4123.

**TENNESSEE DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
MEMORANDUM
AMENDED**

Date: November 20, 2015

To: Woody McMillin, Director of Communications and Media Relations

From: James Hill, Board Administrator

Name of Board or Committee: Tennessee Board for Professional Counselors, Marital and Family Therapists and Licensed Clinical Pastoral Therapists

Date of Meeting: December 4, 2015

Time: 9:00 A.M., C.S.T.

Place: Health Related Boards Conference Center
Poplar Room
665 Mainstream Drive
Nashville TN 37243

Link to Live Video Stream: December 4th
<https://web.nowuseeit.tn.gov/Mediasite/Play/609902a992e447749a4eee5584902e5a1d>

Major Item(s) on Agenda:

1. Call to Order
2. Discuss and consider approval of the September 4, 2015 Board meeting minutes
3. Receive reports and/or requests from the Office of General Counsel
 - A. Consent Orders
 - B. Agreed Orders

C. Requests for Order Modifications and/or Orders of Compliance

4. Agreed Citations.
 - A. Continuing Education
 - B. Lapsed License
5. Receive reports and/or requests from the Office of Investigations
6. Receive reports and/or requests from the Disciplinary Coordinator Bureau of Investigations
7. Receive reports and/or requests from the Director/Administrator
8. Applicant file review
9. Review, approve/deny and ratify new licensure files:
 - A. Licensed Professional Counselors
 - B. Licensed Marital and Family Therapists
 - C. Temporary Permits for Licensed Professional Counselors
 - D. Temporary Licensed Marital and Family Therapists
10. Approve/deny reinstatement applications:
 - A. Certified professional Counselors
 - B. Certified Clinical Pastoral Therapists
 - C. Licensed Professional Counselors
 - D. Licensed Marital and Family Therapists
11. Review and ratify closed files:
12. Correspondence
13. Discuss requirements for upgrading to the MHSP designation.
14. Discuss and take action if needed regarding rulemaking, hearings, rule amendments, and policies.
15. Discuss legislation and take action if needed
16. Discuss other Board business
17. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.